

## Checklist (START-Programme)

The entire application must be in English and must be **made online at** <https://elane.fwf.ac.at>.

### **I. FORMS (to be completed in elane)**

#### **a) Required Forms:**

- ☐ Application form
- ☐ Form Programme specific data
- ☐ Form Cost breakdown
- ☐ Form Academic abstract
- ☐ Form Co-Authors

#### **b) Optional Forms (if applicable; to be completed in elane)**

- ☐ Form national research partner
- ☐ Form international cooperation arrangements

### **II. Attachments (to be uploaded in elane)**

#### **a) Required file uploads**

- ☐ **Proposal.pdf**; to be uploaded as free form application consisting of: a) project description (no more than 25 pages including any tables and figures, with numbered pages), b) list of literature relevant to the project incl. list of abbreviations (max. 6 pages), c) academic CV of the applicant (max. 3 pages), d) Complete publication list of the applicant and e) separate publication list with the 5-10 most important publications of the applicant
- ☐ **PR abstract (german)** and **PR-Abstract (english)**; two one-page abstracts for the FWF's PR activities, one in German and one in English (each no more than 3000 characters incl. spaces)

#### **b) Userdefined attachment**

##### **Obligatory:**

- ☐ **Recommendation.pdf**, letter of recommendation from the head or the group leader of the research institute where the research project will be hosted.  
NB: the person writing the letter may send it directly to the FWF Secretariat.

##### **Optional Enclosures:**

- ☐ **Annex\_Overview\_Revision.pdf** (= overview of all changes made in the resubmitted application (this overview will not be passed on to the reviewers))
- ☐ **Annex\_Revision.pdf** (= if the application is a resubmission a statement should be provided separately for each reviewer's report detailing the changes made to the application; Annex\_Revision\_A.pdf, Annex\_Revision\_B.pdf etc.)
- ☐ **Annex\_Reviewers.pdf** (= list of referees who should not be contacted)
- ☐ **Annex\_Interruption.pdf**; (= proof for time spent raising children, on compulsory military or civilian service, time required to obtain corresponding specific qualifications in the relevant field (e.g. for receiving clinical qualifications) and long-term illness)